Dear Parents/Caregivers

The Education Act 1999 requires schools to notify parents of all contributions and charges prior to the start of the school year. These costs are divided into three areas: Voluntary School Contributions, Charges, Personal Use Items and Extra Cost Options that have been endorsed by the Safety Bay Primary School Council.

1. Contributions (Kindergarten to Year 6)

The total amount of Voluntary School Contributions parents and carers are being asked to pay is $40 per Kindergarten student or $60.00 per student in Pre-primary to Year 6. This equates to approximately $1.50 per week. While Contributions are voluntary, the quality of our teaching and learning program will be maximised when each family contributes to the cost of supplementing funding gained from other sources, including the State and Commonwealth governments. At Safety Bay Primary School, contributions collected will be used towards purchasing materials and resources to be used in the classroom to support learning in; literacy, numeracy, science, information communications technology, humanities and social sciences, art and physical education.

2. Charges

This amount can vary from year to year and from class to class. A breakdown of estimated charges for your child’s participation in excursions/in-school performances etc for 2015 has been outlined in the schedule below. The amounts indicated on the schedule represent the maximum charged for scheduled activities in 2015. Students may only participate if they have parental permission and have paid the charge. This amount would cover the following activities: Visiting performers, in-school activities, excursions, interm swimming, interschool sport, etc.

### Maximum School Charges Per Child for 2016

<table>
<thead>
<tr>
<th>Curriculum Related Activities</th>
<th>Kindy</th>
<th>PP</th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
<th>Yr 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity Charges - Excursions/ In-School Performances</td>
<td>$50</td>
<td>$60</td>
<td>$60</td>
<td>$60</td>
<td>$60</td>
<td>$60</td>
<td>$60</td>
<td>$60</td>
</tr>
<tr>
<td>Swimming Lessons</td>
<td>N/A</td>
<td>$45</td>
<td>$45</td>
<td>$45</td>
<td>$45</td>
<td>$45</td>
<td>$45</td>
<td>$45</td>
</tr>
<tr>
<td>Interschool Competitions/Transport</td>
<td>$10</td>
<td>$10</td>
<td>$15</td>
<td></td>
<td>$20</td>
<td>$30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PAYMENTS IN ADVANCE**

We encourage payments in advance to cover the total expected charges costs for the whole year. Total expected charges are made up of contributions, activity charges, swimming lessons and if applicable including interschool competitions/transport and extra cost options. Payments may be made by:-

- cash or cheque (payable to Safety Bay Primary School)
- direct bank transfer to Safety Bay Primary School bank account
  NAB BSB 086 918 Account 02949 1771
  (Please include STUDENT OR FAMILY NAME in the reference)
- credit card at the front office or by phone authorisation
- ticking the box on the payment envelope to use the credit you have available.

Please also email diana.tindale@education.wa.edu.au to notify payment by direct bank transfer.

Safety Bay Primary School
Respect ~ Responsibility ~ Resilience ~ Reflection ~ Relationships
2 Waimea Road, Safety Bay WA 6169
Phone 9528 3680 ~ Fax 9592 4789
www.safetybayps.wa.edu.au

Charges and Voluntary School Contributions 2016
**PROCESSES AND BENEFITS – PAYMENT IN ADVANCE**

Your child will receive notes home seeking permission to attend activities as and when these activities are scheduled throughout the school year. You then authorise fees and charges to be deducted as required for your child to attend the activity. This can be done by emailing Diana.Tindale@education.wa.edu.au or ticking the box on the permission slip.

This option has many benefits:
- You will no longer need to find money to pay out to the school each time an activity is about to occur.
- You won’t need to give cash to your child to pass on to the office.
- Your child is assured a place in the activity – children who haven’t paid are unable to attend.

Funds remaining on your child’s account at the end of the year will remain as a credit and roll over into the next school year. Refunds will only be issued by EFT if your child leaves Safety Bay Primary School.

**3. Personal Use Items.**

The cost for these items will vary from student to student. This list covers items of a personal nature, e.g., pens/pencils/scrapbooks, etc. Parents may purchase these items from their chosen retailer or use the nominated school supplier The Lucky Charm Newsagency, Rockingham. The school receives a small commission for each order processed through The Lucky Charm Newsagency, Rockingham.

EnVision Maths student workbooks were previously included on the Personal Use Items list. To ensure supply for the commencement of the 2016 school year these workbooks will be purchased in bulk on your behalf by the school. Please refer the 2016 enVision Maths Student Workbook Order Form. The price of this workbook is $14 for Pre Primary to Year 2 and $20 for Year 3 to Year 6.

**4. Extra Cost Options**

This covers other school activities provided through the school that are generally of a non-curriculum nature. These vary from student to student and costs will be advised at the time of the activity/event. They include but are not limited to, Scholastic Book Club, School Uniforms and School Photographs.

**Maximum School Extra Cost (Optional Components) Charges Per Child – 2015**

<table>
<thead>
<tr>
<th>Extra Cost (Optional Components)</th>
<th>Kindy</th>
<th>P/P</th>
<th>Yr 1</th>
<th>Yr 2</th>
<th>Yr 3</th>
<th>Yr 4</th>
<th>Yr 5</th>
<th>Yr 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Photos</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
<td>$40</td>
</tr>
<tr>
<td>Graduation Shirt/Jacket</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduation Dinner/Excursion</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$50</td>
</tr>
<tr>
<td>School of Instrumental Music Students only – Instrumental Hire</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$110</td>
<td>$110</td>
<td></td>
</tr>
<tr>
<td>Camp</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$150</td>
</tr>
</tbody>
</table>

**Fundraising**

During the year, the P&C and/or individual classes organise fundraising projects such as Discos, Fun Days and Social events to support the priorities in the school’s plan or charities that the school identifies it would like to support during the year.

**School Refund Policy**

School activities such as excursions, in-school performances and camps are undertaken by the school on a self-supporting cost basis. If you have paid for an activity and your child is unable to attend, please notify the school as soon as possible. If the school has incurred a cost/s for an activity on behalf of a student this will be deducted from any refund including bus costs, entrance to zoo, etc.

Should you have an enquiry relating to the Voluntary School Contributions and Charges information please do not hesitate to contact the school.

Wayne McKay

PRINCIPAL

November 2015